



1320 Southside Drive  
Salem, Virginia 24153  
Phone: 540-387-5059  
Fax: 540-387-3394

## SUBCONTRACTOR INFORMATION SHEET

Company: \_\_\_\_\_  
(List name to whom checks are payable to – be sure to note “Inc.” if applicable)

Federal ID No. or Social Security No.: \_\_\_\_\_  
(Number listed should correspond with the company name above)

Contact Person: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Do you have insurance? Yes/No *If yes, please forward a Certificate of Insurance.*

*Please note that all Certificates of Insurance must name G & H Contracting, Inc. as additional insured.*

Insurance Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

VA Contractors Class A \_\_\_\_\_  
License Number Class B \_\_\_\_\_

Please complete and return to G & H Contracting, Inc., ATTN: Dawn Tooley, at your earliest convenience. Thanks for your cooperation.